

NIAGARA-ON-THE-LAKE PUBLIC LIBRARY
BOARD MINUTES
Meeting of Wednesday, April 25, 2012
7:00 p.m.

Present: Andrew Porteus (Chair), Dennis Dick (Councillor), Brenda Dyck (Vice-Chair), Terry Flynn (Councillor), Beckie Fox, Dave Hunter, Andrea Kaiser (Councillor), Joy Lambert

Staff: Cathy Simpson, Debbie Smith

Regrets: Rochelle Dickenson

Last Motion 12-19

1. Call to Order

The Chair called the meeting to order at 7:03 p.m.

2. Deputation

No deputation was received.

3. Declaration of Conflict of Interest

No declarations were made.

4. Approval of the Agenda

Motion 12-20 Moved by J. Lambert, seconded by B. Dyck that the agenda be approved. **Carried.**

5. Approval of Consent Agenda

The CEO asked that the Statistics and Financial Reports be removed from the consent agenda for discussion. The CEO corrected the date on the title of the March minutes.

Motion 12-21 Moved D. Hunter, seconded by A. Kaiser that the consent agenda be approved. **Carried.**

6. Consent Agenda

6.3 Statistics Report

The CEO reviewed a corrected version of the March 2012 Statistics Report which contained a correction to special events programs and attendance. The decreases in adult fiction and magazine circulation and increase in 7-day books was discussed. This was followed by a discussion of the decrease in history researchers.

6.4 Financial Report

The CEO reviewed a draft of the new Financial Report which includes variance columns and a year-end spending forecast. A discussion of this report followed.

Motion 12-22 Moved by T. Flynn, seconded by B. Dyck that the Statistics and Financial Reports be received. **Carried.**

7. Business Arising

Board members are invited to attend the Cathy Marie Buchanan author evening on April 28, 7:00 p.m. at the library.

8. Board Chair Report

- attended the Philosophers Café and will facilitate the programme in June.
- read a thank you note addressed to the board from staff member S. Eady
- attended the Breakfast Club meeting on April 10, 2012 where he introduced board members D. Hunter & J. Lambert.
- met with the CEO to discuss goals and objectives.

9. Library Garden

Motion 12-23 Moved by A. Kaiser, seconded by B. Dyck that the Garden Rental Application and Contract form be approved with the following changes; the wording NATURE OF GATHERING be changed, capacity of garden included and remove the wording "listed on the back". **Carried.**

10. Book Sale/Fundraising

- email sent to volunteers
- the Simpson room available for set up
- the library will begin accepting donations on May 1, 2012
- proceeds of the book sale will be spent on improving the large print and talking books collection and book sets for book clubs.

11. Author Series

A. Kaiser reported a positive response from local wineries about this partnership with the library.

Staff from the Grimsby Public Library are willing to come and speak to the Board about their experience in running a successful author series.

12. SOLS Trustee Meeting

J. Lambert attended on April 14, 2012. Next meeting is scheduled for June.

13. Fall Fundraiser

D. Hunter reported that he is considering various fund raising ideas.

14. New Business

Questionnaire to assess e-book usage submitted by D. Hunter.

15. In Camera

Motion 12-24 Moved by T. Flynn, seconded by B. Dyck that the meeting move in camera. **Carried.**

Motion 12-25 Moved by B. Fox, seconded by T. Flynn that the in camera session end. **Carried.**

16. Adjournment

The next Board meeting is scheduled for Wednesday, May 23, 7:00 p.m.

Motion 12-26 Moved by J. Lambert to adjourn at 9:32 p.m. **Carried.**

**Next meeting, Wednesday, May 23rd, 7:00 p.m.,
Community Centre Board Room**