

NIAGARA-ON-THE-LAKE PUBLIC LIBRARY
BOARD MINUTES
Meeting of Wednesday, January 25, 2012
7:00 p.m.

Present: Andrew Porteus (Chair), Brenda Dyck (Vice-Chair), Dennis Dick (Councillor), Rochelle Dickenson, Terry Flynn (Past Chair), Beckie Fox, Dave Hunter, Andrea Kaiser (Councillor), Joy Lambert

Staff: Cathy Simpson, Debbie Smith

Guests: Carrie Chiaramonte

Last Motion 11-161

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

2. Declaration of Conflict of Interest

No declarations were made.

3. Approval of the Agenda

Motion 12-01 Moved by D. Hunter, seconded by A. Kaiser that the agenda be approved as amended. **Carried.**

4. Fundraising Seminar – Rob Lavery, SOLS

See handout.

5. Approval December 14th, 2011 Meeting Minutes

Motion 12-02 Moved by B. Dyck, seconded by T. Flynn, that the minutes of the December 14th, 2012 meeting be approved. **Carried.**

6. Deputation

No deputation was received.

7. Business Arising from the Minutes

7.1 Canadian Art Cards

The CEO reported that Lyle Williams from the Bicentennial Committee will not be proceeding with this project due to a lack of volunteers.

7.2 Board Member Roles – Book Sale, Lit On Tour, Titanic Fundraiser

Book Sale

The 2012 Book Sale is scheduled for Thursday July 26th – Saturday July 28th. Two options are being considered for the location of the sale, the Simpson Room in the Community Centre and the open space adjacent Second Cup. Time for set up is a consideration in choosing the location.

Lit On Tour

Board member D. Hunter reported that Lit On Tour may not be viable due to scheduling issues on their part. Consideration needs to be given as to whether this should be a Board event or part of library programming.

Titanic Fundraiser

A Titanic theme fundraiser is a possibility. Board member D. Hunter felt that the resources and volunteers necessary to make this a successful event were available.

The following board members volunteered to form an ad hoc fund raising committee: A. Kaiser, T. Flynn and D. Hunter

8. Report of the Board Chair

A reminder that Sunday January 29th is the library's open house for the new CEO.

Board members attending the OLA Super Conference February 1st- 4th are asked to prepare a brief report on the sessions they attend for the February Board meeting.

9. Policy Discussion and Revision

Discussion is tabled for February meeting.

10. Staff Reports

10.1 CEO Report

See handout.

Motion 12-03 Moved by T. Flynn, seconded by J. Lambert to approve the staff report. **Carried.**

10.2 Monthly Statistics

Motion 12-04 Moved by A. Kaiser, seconded by B. Dyck to accept the Monthly Statistics report. **Carried**

11. Financial Report

11.1 Library Statement of Accounts

The CEO reported that there is \$10,000 remaining in the capital account. This amount will be transferred into reserves and used to implement the 2012 collection development plan. Access to the financial records in real time will be available soon.

Motion 12-05 Moved by A. Kaiser and seconded by J. Lambert that the reports be received. **Carried.**

12. New Business

12.1 Consent Agenda

The Board Chair proposed the use of consent agendas to streamline board meetings.

Motion 12-06 Moved by A. Kaiser, seconded by B. Dyck that Consent Agendas begin in February 2012. **Carried.**

12.2 Author Events

There was an expressed interest in hosting author events. The discussion took place during Roy Lavery's Fundraising seminar.

12.3 DVD Fees

Concern was expressed as to how the money generated from the \$0.50 per movie maintenance fee can be regenerated.

The 2013 budget will reflect the loss of revenue from the DVD fees.

13. Correspondence/Information

No correspondence was received.

14. Adjournment

14.1 Board Meeting Date

The next Board meeting is scheduled for Wednesday, February 22nd, 7:00 p.m.

Motion 12 - 07 Moved by Joy Lambert, seconded by Brenda Dyck to adjourn at 9:30pm. **Carried.**