

NIAGARA-ON-THE-LAKE PUBLIC LIBRARY
BOARD MINUTES
Meeting of Wednesday, April 24th, 2013
7:00 p.m.

Present: Andrew Porteus (Chair), Dennis Dick, Brenda Dyck (Vice-Chair), Dave Hunter, Andrea Kaiser (Councillor), Joy Lambert, Beckie Fox, Rochelle Dickenson
Staff: Cathy Simpson (CEO), Brenda Garrett (Treasurer)
Regrets: Terry Flynn (Councillor)

Last Motion 13-84

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

2. Deputation

No deputation was received.

3. Declaration of Conflict of Interest

No declarations were made.

4. Approval of the Agenda

MOTION 13-85: Moved by D. Hunter, seconded by D. Dick that **9. Closed Session** be moved to agenda item **5. Closed Session**, **7.1 Book Sale** be moved to agenda item **6. Book Sale** and **9.3 Trustee Council Meeting Report** be added. **Carried.**

5. Closed Session

MOTION 13-86: Moved by B. Fox, seconded by B. Dyck that the meeting move into closed session. **Carried.**

MOTION 13-87: Moved by D. Hunter, seconded by D. Dick that the meeting rise from closed session. **Carried.**

There were no motions and nothing to report from the closed session.

6. Book Sale

MOTION 13-88: Moved by D. Hunter, seconded by R. Dickenson that the Book Sale Report be received. **Carried.**

ACTION: CEO to determine Community Centre room rental revenue lost due to location of Book Sale in the Simpson Room.

7. Consent Agenda

7.1 March 27th, 2013 Minutes

7.2 Chair Report

7.3 CEO Report

7.4 Statistics Reports

7.5 Correspondence/Information

MOTION 13-89: Moved by J. Lambert, seconded by B. Dyck that the consent agenda be approved. **Carried.**

8. Business Arising from the March 27th, 2013 Minutes

8.2 Computer Lab Report

MOTION 13-90: Moved by A. Kaiser, seconded by J. Lambert that the Computer Lab Report be received. **Carried.**

ACTION: CEO to forward links to “Library Trends” and “Cultivating a Hacker Ethic” webinar to Facility & Service Committee members.

8.3 Facility & Service Committee Meeting Date

ACTION: Chair to send out next meeting date to committee members.

8.4 Emergency Alarm

ACTION: CEO to meet with T. Flynn to determine progress on emergency alarm.

8.5 Wine & Words Accommodation

Niagara’s Finest Inns has donated accommodation for the May and June authors. No further action is needed.

9. New Business

9.1 Development Charges

MOTION 13-91: Moved by B. Fox, seconded by B. Dyck that the Development Charges Report be accepted. **Carried.**

ACTION: The Facility & Service Committee to draft a report on the increased need for library services in the growing areas of the municipality.

9.2 “Cut to the Chase: Ontario Public Library Board Governance”

The Ontario Library Boards Association’s public library governance brochure was reviewed and discussed.

10. Board Inquiries

A. Kaiser discussed developing a skills set outline for future board members.

ACTION: CEO to develop board skill set brochure.

ACTION: CEO to contact Town Clerk to ascertain board appointment process.

11. Adjournment

MOTION 13-92: Moved by J. Lambert, seconded by D. Hunter that the meeting be adjourned at 8.30 p.m. **Carried.**

The next Board meeting is scheduled for Wednesday, May 22nd at 7 pm in the Community Centre Board Room.