

NIAGARA-ON-THE-LAKE PUBLIC LIBRARY
BOARD MINUTES
Meeting of Wednesday, May 22nd, 2013
7:00 p.m.

Present: Andrew Porteus (Chair), Dennis Dick, Brenda Dyck (Vice-Chair), Terry Flynn (Councillor), Dave Hunter, Andrea Kaiser (Councillor), Joy Lambert, Beckie Fox, Rochelle Dickenson

Staff: Cathy Simpson (CEO)

Last Motion 13-92

1. Call to Order

The Chair called the meeting to order at 7:05 p.m.

2. Deputation

No deputations were received.

3. Declaration of Conflict of Interest

No declarations were made.

4. Approval of the Agenda

MOTION 13-93: Moved by D. Hunter, seconded by B. Fox that the agenda be approved as amended. **Carried.**

5. Consent Agenda

5.1 April 24th, 2013 Minutes

5.2 Chair Report

5.3 CEO Report

5.4 Statistics Reports

5.5 Correspondence/Information

5.5.1 Ingrid Regier email message to Town Council

5.5.2 Ingrid Regier email message to Library Board Chair

MOTION 13-94: Moved by D. Dick, seconded by B. Dyck that the consent agenda be approved. **Carried.**

ACTION: CEO to forward Board Chair's response to Ingrid Regier's message to all board members.

6. Business Arising from the April 24th, 2013 Minutes

6.1 Library Reorganization Update

MOTION 13-95: Moved by D. Hunter, seconded by B. Fox that the Library Reorganization Report be received. **Carried.**

6.2 Financial Reports

The three year operating budget forecast, Furniture Replacement and Public Access Computer Upgrade Capital Projects were discussed.

MOTION 13-96: Moved by B. Dyck, seconded by R. Dickenson that the Financial Reports be accepted. **Carried.**

MOTION 13-97: Moved by D. Hunter, seconded by J. Lambert that the chair replacement expense and remaining funds in the Furniture Replacement Capital Project be moved to the Office Equipment & Furniture operating budget line. **Carried.**

ACTION: The Public Access Computer Upgrade Capital Project Report is referred to the Facility & Service Committee.

6.3 Facility & Service Committee

ACTION: Board Chair and CEO to set date for next committee meeting.

6.4 Emergency Alarm

ACTION: T. Flynn to discuss payment of emergency alarm installation with Town staff.

MOTION 13-98: Moved by B. Fox, seconded by D. Hunter that the CEO arrange the installation of the emergency alarm. **Carried.**

6.5 Book Sale

MOTION 13-99: Moved by T. Flynn, seconded by D. Hunter that the CEO give staff direction to adhere to donation policy when reviewing book sale donations. **Carried.**

ACTION: CEO to research the Abitibi Recycler Paper Retriever program.

7. New Business

7.1 Asset Management

CEO reviewed the municipality's asset management program.

7.2 Board Advocacy

ACTION: Board members to bring ideas for library advocacy to June meeting.

7.3 Bicycle Rodeo

The library will have a display at the Migrant Worker's Bicycle Rodeo on May 26 promoting our multi-lingual, ESL, computer and music resources.

7.4 Book Fair

The library is hosting a Book Fair as part of the Niagara Literary Arts Festival (NLAF) on June 1st. The fair is the first event of the festival and will serve as the festival launch with opening remarks by Deputy Lord Mayor Maria Bau-Coote, Niagara Region Culture Committee member Marian Bannerman and NLAF Artistic Director Priscilla Brett.

8. Board Inquiries

There were no board inquiries.

9. Adjournment

MOTION 13-100: Moved by J. Lambert that the meeting be adjourned at 8:45 p.m. **Carried.**

The next Board meeting is scheduled for Wednesday, June 26th, at 7 p.m. in the Community Centre Board Room.