

**NIAGARA-ON-THE-LAKE PUBLIC LIBRARY
BOARD MEETING MINUTES**

**Wednesday, January 22nd, 2014, 8:00 p.m.
Library Rotary Room**

1. Call to Order

Present: Andrew Porteus (Chair), Rochelle Dickenson, Brenda Dyck (Vice-Chair), Terry Flynn (Councillor), Beckie Fox, Dave Hunter, Andrea Kaiser (Councillor), Joy Lambert

Staff: Cathy Simpson (CEO), Laura Tait (Manager), Beth Labelle (Outreach Coordinator), Carole Butlin (Service Associate).

2. Deputations

No deputations were received.

3. Declaration of Conflict of Interest

No declarations of conflict of interest were made.

4. Approval of Agenda

MOTION 14-1: Moved by D. Hunter, seconded by J. Lambert, that the agenda be approved.
CARRIED.

5. Book Sale – Laura Tait, Beth Labelle & Carole Butlin - NOTLPL staff

Laura Tait, Beth Labelle and Carole Butlin presented the Board with their plans for the 2014 book sale.

ACTION: D. Hunter and B. Labelle to meet regarding book sale volunteers.

ACTION: CEO to feature book sale in her Niagara Advance newspaper column.

6. Approval of Consent Agenda

- 6.1. **Library Board Meeting Minutes, November 27th, 2013**
- 6.2. **CEO Report**
- 6.3. **Correspondence – Ingrid Regier**

MOTION 14-2: Moved by T. Flynn, seconded by B. Dyck, that the consent agenda be approved with the amended minutes. **CARRIED.**

7. Business Arising from the Library Board Meeting Minutes, November 27th, 2013

7.1 Community Garden Project

MOTION 14-3: Moved by T. Flynn, seconded by A. Kaiser that the Community Garden Project be approved and a funding formula presented at the February meeting. **CARRIED.**

ACTION: CEO to present the Community Garden Project budget at the February meeting.

ACTION: T. Flynn to approach the Lion's Club regarding project funding.

ACTION: CEO to ask town staff about annual golf tournament funding.

8. New Business

8.1 Financial & Statistical Reports

ACTION: CEO to bring financial and statistical report recommendations to February meeting.

8.2 Closed Session – Personnel Issue

At 9:05 p.m. the following motion was read in open session:

MOTION 14-4: Moved by T. Flynn, seconded by J. Lambert that the Library Board proceed to closed session to consider matters that qualify under the Public Libraries Act 1990, Section 16.4.b personal matters about an identifiable individual, specifically harassment of staff by a member of the public. **CARRIED.**

At 9:25 p.m. the following motion was read in open session:

MOTION 14-5: Moved by J. Lambert, seconded by R. Dickenson that the Library Board rise from closed session to consider matters that qualify under the Public Libraries Act 1990, Section 16.4.b personal matters about an identifiable individual, specifically harassment of staff by a member of the public with no report. **CARRIED.**

9. Adjournment

MOTION 14-6: Moved by J. Lambert, seconded by R. Dickenson, that the meeting be adjourned at 9:25. **CARRIED.**

Next Meeting
February 26th, 2014, 7:00 p.m.
Library Rotary Room