



NOTL PUBLIC LIBRARY BOARD MEETING MINUTES

**Wednesday, June 22nd, 2016, 7:00 p.m.
Library Rotary Room**

Last motion 16-22

1. Call to Order

Present: Andrew Porteus (Chair), Brenda Dyck (Vice Chair), Jamie King (Councillor), Joy Lambert, Bob Nash, Lisa Traficante

Regrets: Rochelle Dickenson, Terry Flynn (Councillor), Madeleine Lefebvre

Staff: Cathy Simpson (CEO), Laura Tait (Manager)

2. Deputations

No deputations were received.

3. Declaration of Conflict of Interest

No conflicts of interest were declared.

4. Approval of Agenda

MOTION 16-23: Moved by B. Dyck that the agenda be approved. **CARRIED.**

5. Approval of Consent Agenda

- 5.1. Library Board Meeting Minutes, May 25th, 2016**
- 5.2. Chief Librarian's Report**
- 5.3. Statistics Reports**
- 5.4. Renovation Budget Update**
- 5.5. Correspondence – Response to Official Plan Input**

MOTION 16-24: Moved by J. Lambert that the consent agenda be approved. **CARRIED.**

6. Business Arising from the May 25th, 2016 Library Board Meeting Minutes

- 6.1. NOTL Public Library – Michael Dietsch Family Fund**

ACTION: CEO to bring a legal opinion on the NOTL Public Library – Michael Dietsch Family Fund agreement to the July library board meeting.

6.2. Meeting with Town of NOTL CAO, Milena Avramovic

The CEO reported on her June 3rd meeting with Town of NOTL CAO, Milena Avramovic and Councilor J. King reported on his meeting with M. Avaramovic, Town Clerk Holly Dowd, Town Treasurer Brenda Garrett and the Library CEO on June 20th.

ACTION: Library Board Chair and CEO to meet with each council member individually to explain the renovation project.

6.3. Opening the Book Shelving Price Quote

MOTION 16-25: Moved by B. Dyck that the OTB shelving price quote be approved. **CARRIED.**

7. Board Development

7.1. *The New Public Service*, Denhardt & Denhardt

ACTION: Library Board members to read *The New Public Service* and prepare to discuss the article at the July board meeting.

8. Policy Review

8.1. FUND – 02 Administration

MOTION 16-26: Moved by L. Traficante that FUND – 02 Administration be approved as amended. **CARRIED.**

8.2. OP – 17 Public Internet Service

ACTION: OP – 17 Public Internet Service is deferred for review until after the renovation.

9. New Business

9.1. Project Launch, June 24th

ACTION: Board members are asked to attend the public renovation project launch on June 24th and to bring at least one guest.

9.2. Garden Party, August 8th, 7:00 p.m.

ACTION: Board members are encouraged to purchase tickets for the August 8th Garden Party fundraiser.

9.3. Student Page Position

The Library is currently recruiting candidates for three student page positions.

ACTION: Board members are asked to circulate the job advertisement to friends and family.

9.4. Culture Plan

ACTION: Send CEO responses to the Cultural plan questions by July 8th for approval at July 27th meeting.

9.5. July Board Meeting

The board will meet for a potluck at 6:00 in the Rotary Room before the July 27th meeting.

9.6. Reciprocal Borrowing Fine Changes

ACTION: Changes to borrowing fines to be reviewed as part of changes to OP – 12 Circulation at the July 27th meeting.

9.7. Niagara Pumphouse Arts Centre Partnership

MOTION 16-27: Moved by J. King that the Library enter into a partnership with the Niagara Pumphouse Arts Centre (Pumphouse) to administer Library art shows and allow the Pumphouse to receive the commission from artists' show sales. **CARRIED.**

10. Board Advocacy & Inquiries

B. Nash inquired about installing surveillance cameras on all library entrances.

ACTION: CEO to ask Town staff about installing more surveillance cameras.

B. Nash inquired about the disposal of library furniture and shelving.

ACTION: CEO to research potential donor recipients for library furniture and shelving.

11. Adjournment

Next Meeting
Wednesday, July 27th, 2016, 7:00 p.m.
Library Rotary Room