



**NOTL PUBLIC LIBRARY BOARD MEETING MINUTES**

**Wednesday, March 23<sup>rd</sup>, 2016, 7:00 p.m.**  
**Library Rotary Room**

**Last motion 16-03**

**1. Call to Order**

A regular meeting of the NOTL Public Library Board was called to order at 7:06 p.m.

**Present:** Andrew Porteus (Chair), Rochelle Dickenson, Brenda Dyck (Vice Chair), Terry Flynn (Councillor), Joy Lambert, Madeleine Lefebvre, Bob Nash, Lisa Traficante

**Regrets:** Jamie King (Councillor)

**Staff:** Cathy Simpson (Chief Librarian/CEO)

**2. Deputations**

No deputations were received.

**3. Declaration of Conflict of Interest**

No conflicts of interest were declared.

**4. Approval of Agenda**

**MOTION 16-04:** Moved by J. Lambert that the agenda be approved. **CARRIED.**

**5. Approval of Consent Agenda**

**5.1. Library Board Meeting Minutes, January 20<sup>th</sup>, 2016**

**5.2. Chief Librarian's Report**

**5.3. Statistics Reports**

**5.4. Renovation Update**

**MOTION 16-05:** Moved by B. Dyck that the consent agenda be approved. **CARRIED.**

**6. Board Development**

**6.1. Ontario Library Association (OLA) Conference Reports**

There was a discussion of take-aways from the conference.

**ACTION:** Board members and staff to forward the Board Chair, who is on the OLA Superconference Planning Committee, suggestions and program ideas for the 2017 conference.

## **6.2. Spring Program Brochures**

The child and adult spring program brochures were reviewed for the board's information.

## **7. Business Arising from the Library Board Minutes, January 20<sup>th</sup>, 2016**

### **7.1. Rescheduled February Meeting**

The February 2016 meeting has been rescheduled to July 27<sup>th</sup>, 2016.

### **7.2. Garden Labyrinth Workshop & Open House, April 15<sup>th</sup> & 16<sup>th</sup>**

Board members are encouraged to attend the Labyrinth Workshop and Open House.

## **8. Policy Review**

### **8.1 OP – 08 Facilities Rental**

**MOTION 16-06:** Moved by R. Dickenson that Policy OP – 08 Facilities Rental be approved as amended. **CARRIED.**

**ACTION:** Policy OP – 08 Facilities Rental to be revised after the renovation.

### **8.2 OP – 10 Child & Youth Services**

**MOTION 16-07:** Moved by B. Dyck that Policy OP – 10 Child & Youth Services be approved. **CARRIED.**

### **8.3 OP – 17 Public Internet Service & Internet Acceptable Use Agreement**

**ACTION:** Chief Librarian to prepare a Public Computer Access & Internet Filtering report.

**ACTION:** OP - 17 Public Internet Service & Internet Acceptable Use Agreement was referred back to the Policy Committee.

## **9. New Business**

### **9.1. Niagara Evergreen Consortium Reciprocal Borrowing**

**MOTION 16-08:** Moved by T. Flynn that Niagara Evergreen Consortium reciprocal in-person borrowing be approved to begin on May 1st for a 6 month trial period followed by a review of the pilot program. **CARRIED.**

### **9.2. Customer Centred Library Design Workshop & Presentation, May 4<sup>th</sup>**

The board was reminded about the May 4<sup>th</sup> workshop beginning at 7:00 in the library Rotary Room.

### **9.3. 2015 Year End Operating Budget**

**MOTION 16-09:** Moved by J. Lambert that the 2015 operating budget surplus be allocated to the library renovation project. **CARRIED.**

#### **9.4. Niagara Pumphouse Arts Centre Partnership**

**MOTION 16-10:** Moved by R. Dickenson that the library explore potential partnerships with the Niagara Pumphouse Arts Centre. **CARRIED.**

#### **9.5. Upcoming Events**

**ACTION:** Library board members to contact the Chief Librarian if they wish to attend any of the three upcoming events discussed.

#### **10. Board Inquiries/Advocacy Reports**

M. Lefebvre met with organizers of the NOTL Polo match and was informed they have already chosen a charity that will benefit from the event's proceeds.

**ACTION:** T. Flynn to inquire about the annual golf tournament proceeds.

#### **11. Adjournment**

**MOTION 16-11:** Moved by J. Lambert that the meeting be adjourned at 8:23 p.m. **CARRIED.**

**Next Meeting**  
**Wednesday, April 27<sup>th</sup>, 2016, 7:00 p.m.**  
**Library Rotary Room**