



NOTL PUBLIC LIBRARY BOARD MEETING NOTES

Wednesday, November 23rd, 7:00 p.m.
Library Rotary Room

Last motion: 16-46

1. Call to Order

A regular meeting of the Niagara-on-the-Lake Public Library Board was called to order at 7:12.

Present: Andrew Porteus (Chair), Rochelle Dickenson, Brenda Dyck (Vice Chair), Terry Flynn (Councilor), Madeleine Lefebvre, Bob Nash, Lisa Traficante

Regrets: Joy Lambert

Staff: Cathy Simpson (CEO)

2. Deputations

No deputations were received.

3. Declaration of Conflict of Interest

M. Lefebvre reported her appointment to the Online Computer Library Center (OCLC) Board of Directors and indicated this could create a conflict of interest in the future.

4. Approval of Agenda

MOTION 16-47: Moved by M. Lefebvre that the agenda be approved. **CARRIED.**

5. Approval of Consent Agenda

- 5.1. Library Board Meeting Minutes, October 26th, 2016**
- 5.2. Chief Librarian's Report**
- 5.3. Statistics Reports**

MOTION 16-48: Moved by M. Lefebvre that the consent agenda be approved. **CARRIED.**

6. 2017 Budget

- 6.1. 2017 Operating & Capital Budget Update**

Councilor Flynn summarized Town Council's budget discussions to date and reported that the 2017 capital and operating budgets will be discussed further at the November 28th Finance Advisory Committee meeting at 2:30 p.m. in Council Chambers.

6.2. Renovation Update

The CEO reported the renovation project is on schedule and \$200,513 has been raised to date in the public fundraising campaign.

7. Business Arising from the October 26th, 2016 Library Board Meeting Minutes

7.1. Board Member Opening

MOTION 16-49: Moved by T. Flynn that the Library Board request Town Council appoint a council representative to fill the current Library Board member vacancy and in the case a councilor cannot be appointed, the Library Board approves the appointment of citizen representative along with a councilor alternate to assist Councilor Flynn. **CARRIED.**

7.2. St. David's Library Lockers

The CEO reported that the St. David's Library Lockers are available until December 14 and resume operation on January 12th, 2017.

7.3. Royal Elite International Academy (REIA)

The CEO reported on the Library's partnership activities with REIA.

8. Policy Review

8.1. FUND – 02 Administration

The inclusion of donor logos in donor recognition signage was discussed.

ACTION: Policy FUND – 02 Administration to be sent back to the Policy Committee for further revisions.

9. New Business

9.1. Alternate Library Services

The CEO reviewed alternate services being offered during the Library's renovation.

10. Board Advocacy & Inquiries

B. Nash suggested renovation displays at local banks and post offices and inquired about the possibility of setting up a trust account at local banks and credit unions for donations as well as texting donations.

ACTION: CEO to pass along B. Nash's suggestions to the Fundraising Committee.

11. Adjournment

MOTION 16-50: Moved by M. Lefebvre, that the meeting be adjourned at 8:51. **CARRIED.**

Next Meeting

Wednesday, December 21st, Dinner 6:00 p.m., Meeting 7:00 p.m., Simpson Room