



NOTL PUBLIC LIBRARY BOARD MEETING MINUTES

**Wednesday, October 26th, 7:00 p.m.
Library Rotary Room**

Last motion: 16-38

1. Call to Order

A regular meeting of the Niagara-on-the-Lake Public Library Board was called to order at 7:20

Present: Andrew Porteus (Chair), Rochelle Dickenson, Terry Flynn (Councilor), Madeleine Lefebvre, Bob Nash, Lisa Traficante

Regrets: Brenda Dyck (Vice Chair)

Absent: Joy Lambert

Staff: Cathy Simpson (CEO)

2. Deputations

No deputations were received.

3. Declaration of Conflict of Interest

No conflicts of interest were declared.

4. Approval of Agenda

MOTION 16-39: Moved by M. Lefebvre that the agenda be approved. **CARRIED.**

5. Approval of Consent Agenda

5.1. Library Board Meeting Minutes, September 21st, 2016

5.2. Chief Librarian's Report

5.3. Statistics Reports

MOTION 16-40: Moved by L. Trafficante that the consent agenda be approved. **CARRIED.**

6. 2017 Budget

6.1. 2017 Operating & Capital Budget

MOTION 16-41: Moved by L. Trafficante that the 2017 operating budget be approved. **CARRIED.**

MOTION 16-42: Moved by T. Flynn that the 2017 capital budget be approved. **CARRIED.**

6.2. Renovation Fundraising Update

The CEO reviewed the renovation fundraising to date and reported \$671,819 has been raised and pledged and there is \$228,864 left to raise.

The Board Chair thanked the Board for raising, pledging and in-kind donations totaling \$4,487 to date.

7. Business Arising from the September 21st, 2016 Library Board Meeting Minutes

7.1. Board Member Opening

ACTION: T. Flynn to discuss town council representative board opening with town council members.

8. Board Development

8.1. US Libraries Seeking 21st Century Model

There was a discussion of the article "US Libraries Seeking 21st Century Model" including the importance of outreach.

9. New Business

9.1. Pay Equity Review

MOTION 16-43: Moved by R. Dickenson that the Pay Equity Report be received. **CARRIED.**

9.2. Renovation Project Update

The CEO reviewed the renovation project timeline.

9.3. SOLS Trustee Council #2 Meeting, November 5th, 2016 we will be meeting at

M. Lefebvre is unable to attend the next SOLS Trustee Council meeting. The Board Chair will be attending this meeting on behalf of the Ontario Library Boards' Association and will report back to the NOTL Public Library Board.

10. Board Advocacy & Inquiries

R. Dickenson asked for an update on the Library's partnership with Royal Elite International Academy.

11. Closed Session – CEO Performance Evaluation

At 8:10 p.m. the following motion was read in open session:

MOTION 16-44: Moved by R. Dickenson, that the Library Board proceed to closed session to consider matters that qualify under the Public Libraries Act 1990:

Section 16.4.b personal matters about an identifiable individual, specifically a personnel issue. **CARRIED.**

At 8.32 p.m. the following motion was read in open session:

MOTION 16-45: Moved by L. Trafficante, that the Library Board rise from closed session with no report. **CARRIED.**

12. Adjournment

MOTION 16-46: Moved by R. Dickenson, that the meeting be adjourned at 9:25. **CARRIED.**

Next Meeting
Wednesday, November 23rd, 7:00 p.m., Rotary Room