



NOTL PUBLIC LIBRARY BOARD MEETING MINUTES

**Wednesday, May 23rd, 2018, 7:00 p.m.
Rotary Room**

Last motion 18-23

1. Call to Order

A regular meeting of the Niagara-on-the-Lake Public Library Board was called to order at 7:08 p.m.

Present: Madeleine Lefebvre (Chair), Brenda Dyck (Vice Chair), Rochelle Dickenson, Terry Flynn (Councilor), Joy Lambert, John Wiens (Councilor), Andrew Porteus

Regrets: Bob Nash

Absent: Lisa Traficante

Staff: Cathy Simpson (CEO), Laura Tait (Manager)

2. Deputations

No deputations were received.

3. Declaration of Conflict of Interest

No conflicts of interest were declared.

4. Approval of Agenda

MOTION 18-24: Moved by B. Dyck that the Agenda be approved. **CARRIED.**

5. Approval of Consent Agenda

5.1. Library Board Meeting Minutes, April 25th, 2018

5.2. Chief Librarian Report

5.3. Correspondence

MOTION 18-25: Moved by A. Porteus that the Consent Agenda be approved. **CARRIED.**

6. Business Arising from the April 25th, 2018 Library Board Meeting Minutes

6.1. Legacy & Strategic Directions Workshop – M. Lefebvre

M. Lefebvre confirmed Sunday June 24th at 1pm as the date for the strategic planning meeting to be held at the library. Board succession will be the focus of the meeting as it is election year.

ACTION: Board to review staff's legacy report and previous strategic plans in preparation.

6.2. Library Service for Migrant Agricultural Workers – C. Simpson

C. Simpson recommended to hold off on Wi-Fi hotspots and wait until 5G technology is available. Denise Donlon has been approached with a proposal to approach Rogers to sponsor a pilot scheme. C. Simpson to keep Board updated.

6.3. Healthy Aging Niagara – A. Porteus

Motion 18-26: Moved by A. Porteus that the Men's Shed idea be referred to the Niagara-on-the-Lake Healthy Aging Committee. **CARRIED.**

6.4. Accreditation & Policy Update – M. Lefebvre

ACTION: Accreditation & Policy Meeting dates to be confirmed.

6.5. Step Challenge – B. Nash

ACTION: A. Porteus to form a Board group for the Town's Step Challenge.

7. New Business

7.1. CAO Meeting – M. Lefebvre

M. Lefebvre and C. Simpson reported on their meeting with the Town CAO, Holly Dowd. Memorandum of Understanding document is being developed.

7.2. Provincial Election Candidate Letter – A. Porteus

A. Porteus reported that a letter has been developed by OLA and FOPL to get view of candidates on library issues.

Motion 18-27: Moved by A. Porteus that the letter be forwarded to Wayne Gates MPP with OLA and FOPL copied. **CARRIED.**

7.3. National Indigenous Peoples Celebrations – C. Simpson

C. Simpson reported that the library will be commemorating National Indigenous Day with a Moccasin talk on June 26th from Tim Johnson.

7.4. Summer Programming – C. Simpson

C. Simpson reported that the Summer Programming Coordinator has sourced \$700 in sponsorship meaning that all summer programming can be offered for free again this year. Makery camps are being offered for the first time this year.

MOTION 18-28: Moved by J. Wiens that the Town are asked to feature the library's summer programming and camp on the Town's main website page. **CARRIED.**

7.5. All Candidates Meeting – M. Lefebvre

ACTION: C. Simpson to draft a letter from the Board Chair, M. Lefebvre, to the Lake Report newspaper in response to the library funding question at the all candidates meeting.

8. Board Advocacy & Inquiries

- A. Porteus enquired about whether the Library's renovation financials have been completed. C. Simpson reported that there was one more payment pending from the Federal grant.
- A. Porteus reported that Niagara Community Foundation will be presenting at the OLA Conference next year about Legacy partnerships.
- C. Simpson reported that the Library will be doing a lightning talk at the upcoming Library as a Place conference in July with Ignite the Spirit of Education Foundation.

9. Adjournment

MOTION 18-29: Moved by J. Lambert, that the meeting be adjourned at 8:19 p.m. **CARRIED.**

**Next Meeting
June 20th, 2018, 7:00 p.m.
Rotary Room**

Mission Statement

The NOTL Public Library is a team of professional staff and community volunteers committed to enriching the community by providing access to the world's ideas and information.

Vision Statement

The NOTL Public Library is an important community hub proactively encouraging community connectivity and creative thinking through its quality, future-focused library services.

Values

Responsive

The NOTL PL will respond to community needs and concerns.

Current

The NOTL PL will be up-to-date with respect to media, materials & outlook.

Collaborative

There will be collaboration between the community, the staff and the Library Board.

Inclusive

The NOTL PL will not discriminate on the basis of gender, race, religion or sexual orientation.

Informed

The Library Board and staff will be informed and maintain professional best practices.

Innovative

The NOTL PL will creatively develop and implement innovative policies and practices while striving for excellence in patron service.

Respectful

The NOTL PL will demonstrate respect for all patrons and their values.