



NOTL PUBLIC LIBRARY BOARD MEETING MINUTES

**Wednesday, June 20th, 2018, 7:00 p.m.
Rotary Room**

Last motion 18-29

1. Call to Order

A regular meeting of the Niagara-on-the-Lake Public Library Board was called to order at 7:04 p.m.

Present: Madeleine Lefebvre (Chair), Rochelle Dickenson, Joy Lambert, Bob Nash, Andrew Porteus, Lisa Traficante

Regrets: John Wiens (Councilor), Terry Flynn (Councilor)

Absent: Brenda Dyck (Vice Chair)

Staff: Cathy Simpson (CEO), Carole Butlin (Library Service Associate)

2. Deputations

No deputations were received.

3. Declaration of Conflict of Interest

No conflicts of interest were declared.

4. Approval of Agenda

MOTION 18-30: Moved by A. Porteus that the Agenda be approved. **CARRIED.**

5. Approval of Consent Agenda

5.1. Library Board Meeting Minutes, May 23rd, 2018

5.2. Chief Librarian Report

5.3. Correspondence

MOTION 18-31: Moved by L. Traficante that the Consent Agenda be approved. **CARRIED.**

6. Business Arising from the May 23rd, 2018 Library Board Meeting Minutes

6.1. Legacy & Strategic Directions Workshop – M. Lefebvre

ACTION: board members to review previous legacy and strategic planning documents in preparation for the June 24th strategic directions workshop.

6.2. All Candidates Meeting Letter to the Editor – M. Lefebvre

M. Lefebvre confirmed the publishing of her letter to the editor of The Lake Report regarding provincial funding arising out of the all candidates meeting.

6.3. Accreditation Update – A. Porteus

A. Porteus reviewed the Accreditation Committee's progress to date and confirmed the next meeting date as August 22nd.

6.4. Laura Secord Display – C. Simpson

C. Simpson updated the board on promotion of the Laura Secord Walk.

6.5. Age Friendly Steering Committee Follow Up – C. Simpson

C. Simpson confirmed the Men Sheds concept was forwarded to Councilor Maria Bau-Coote of the Age Friendly Steering Committee.

6.6. Policy Update – C. Simpson

i. FN – 03 Statement of Values

MOTION 18-32: Moved by A. Porteus that policy FN – 03 Statement of Values be approved. **CARRIED.**

ii. FN – 05 Intellectual Freedom

MOTION 18-33: Moved by J. Lambert that policy FN – 05 Intellectual Freedom be approved. **CARRIED.**

iii. GOV – 06 Planning

MOTION 18-34: Moved by A. Porteus that policy GOV – 06 Planning be approved. **CARRIED.**

iv. OP – 03 Accessible Library Service

MOTION 18-35: Moved by J. Lambert that policy OP – 03 Accessible Library Service be approved. **CARRIED.**

7. New Business

7.1. Library Service Associate Update – C. Butlin

Library Service Associate Carol Butlin updated the board on the planned seed library, the Libraries in Niagara Cooperative and library book sales.

7.2. Development Charges – C. Simpson

C. Simpson presented an overview of the Town's development charges background study and by-law.

7.3. September Board/Staff Dinner – C. Simpson

C. Simpson reminded board members about the board/staff dinner to be held before the September board meeting at 5:00 p.m. on September 26th.

7.4. Recruitment Board Meeting – C. Simpson

ACTION: C. Simpson to determine deadline for library board membership applications.

7.5. NFPL Reciprocal Borrowing – C. Simpson

MOTION 18-36: Moved by J. Lambert that the Reciprocal Borrowing Agreement with the Niagara Falls Public Library be approved. **CARRIED.**

ACTION: M. Lefebvre to contact the St. Catharines Library Board Chair regarding reciprocal borrowing.

7.6. Garden Party – M. Lefebvre

M. Lefebvre reminded board members to get buy their tickets to the Garden Party fundraiser.

8. Board Advocacy & Inquiries

J. Lambert asked if the HVAC system fan could be turned on during times when the heating or air conditioning was not running.

9. Adjournment

MOTION 18-37: Moved by J. Lambert, that the meeting be adjourned at 8:17 p.m. **CARRIED.**

Next Meeting, September 26th, 7:00 p.m., Rotary Room

Mission Statement

The NOTL Public Library is a team of professional staff and community volunteers committed to enriching the community by providing access to the world's ideas and information.

Vision Statement

The NOTL Public Library is an important community hub proactively encouraging community connectivity and creative thinking through its quality, future-focused library services.

Values

Responsive

The NOTL PL will respond to community needs and concerns.

Current

The NOTL PL will be up-to-date with respect to media, materials & outlook.

Collaborative

There will be collaboration between the community, the staff and the Library Board.

Inclusive

The NOTL PL will not discriminate on the basis of gender, race, religion or sexual orientation.

Informed

The Library Board and staff will be informed and maintain professional best practices.

Innovative

The NOTL PL will creatively develop and implement innovative policies and practices while striving for excellence in patron service.

Respectful

The NOTL PL will demonstrate respect for all patrons and their values.