



NOTL PUBLIC LIBRARY BOARD MEETING DRAFT MINUTES

**Wednesday, January 23rd, 7:00 p.m.
Rotary Room**

Last motion 18 - 70

1. Call to Order

A regular meeting of the Niagara-on-the-Lake Public Library Board was called to order at 7:01 p.m.

Present: Madeleine Lefebvre (Chair), Brenda Dyck (Vice Chair), Allan Bisback (Councilor), Rochelle Dickenson, Joy Lambert, Stuart McCormack (Councilor), Bob Nash, Andrew Porteus, Lisa Traficante

Regrets: None

Staff: Laura Tait (Manager), Cathy Simpson (CEO)

2. Town Council Representatives Welcome & Introduction

3. Deputations

No deputations were received.

4. Declaration of Conflict of Interest

No conflicts of interest were declared.

5. Approval of Agenda

MOTION 19-01: Moved by A. Porteus that the Agenda be approved. **CARRIED.**

6. Approval of Consent Agenda

- 6.1. Library Board Meeting Minutes, December 19th, 2018**
- 6.2. CEO Report**
- 6.3. 2018 Q4 Statistics**
- 6.4. Correspondence**

MOTION 19-02: Moved by L. Traficante that the Consent Agenda be approved. **CARRIED.**

7. Business Arising from the December 19th, 2018 Library Board Meeting Minutes

7.1. Board Appointment Process – M. Lefebvre

Board appointments will take place at a special council meeting on Monday January 28th.

7.2. Open+ Pricing – C. Simpson

ACTION: C. Simpson, M. Lefebvre and E. Burkholder to prepare a report for the new board about Open+ presentation at the upcoming OLA conference.

7.3. Revised 2019 Budget – C. Simpson

C. Simpson presented an update on the revised 2019 Budget.

8. Policy Updates – C. Simpson

8.1. HR – 10 Vacation, Public Holidays & Leave – Full Time

8.2. HR – 11 Flex Time

MOTION 19-03: Moved by L. Traficante that HR-10 and HR – 11 policies be amended and deferred to the new board for review. **CARRIED.**

9. New Business

9.1. Staffing Update – L. Tait

L. Tait presented an update on the Library's staffing plans for the upcoming year.

10. Board Advocacy & Inquiries

- B. Nash enquired about the library's participation in Coding for Kids.
- B. Nash enquired about using retired members of the public as volunteers to run the Makery.
- B. Nash enquired about the suitability of the furniture in The Lab.

11. Adjournment

MOTION 19-04: Moved by J. Lambert, that the meeting be adjourned at 8:14p.m. **CARRIED.**

Next Meeting
February 27th, 2019, 7:00 p.m., Rotary Room

Mission Statement

The NOTL Public Library is a team of professional staff and community volunteers committed to enriching the community by providing access to the world's ideas and information.

Vision Statement

The NOTL Public Library is an important community hub proactively encouraging community connectivity and creative thinking through its quality, future-focused library services.

Values

Responsive

The NOTL PL will respond to community needs and concerns.

Current

The NOTL PL will be up-to-date with respect to media, materials & outlook.

Collaborative

There will be collaboration between the community, the staff and the Library Board.

Inclusive

The NOTL PL will not discriminate on the basis of gender, race, religion or sexual orientation.

Informed

The Library Board and staff will be informed and maintain professional best practices.

Innovative

The NOTL PL will creatively develop and implement innovative policies and practices while striving for excellence in patron service.

Respectful

The NOTL PL will demonstrate respect for all patrons and their values.