



**NOTL PUBLIC LIBRARY BOARD MINUTES**

**Wednesday, April 24<sup>th</sup>, 2019, 7:00 p.m.  
Rotary Room**

**Last motion 19-14**

**1. Call to Order**

A regular meeting of the Niagara-on-the-Lake Public Library Board was called to order at 7:01 p.m.

**Present:** Brice Bible, Kathleen Cartwright, Robin Foster, David Hunter, Betty Knight, Madeleine Lefebvre, Stuart McCormack (Councilor), Daryl Novak (via phone), Lisa Traficante

**Regrets:** Allan Bisback (Councilor)

**Staff:** Kasia Dupuis (Children's LSA), Cathy Simpson (CEO), Laura Tait (Manager)

**2. Introductions**

**3. Deputations**

No deputations were received.

**4. Declaration of Conflict of Interest**

No conflicts of interest were declared.

**5. Approval of Agenda \***

**MOTION 19-15:** Moved by S. McCormack that the amended agenda be approved with items 7.1 and 7.2 removed if necessary, due to time constraints, to the next Board meeting. **CARRIED.**

**MOTION 19-16:** Moved by D. Novak that the order of agenda items 10.5 and 10.2 be switched to ensure that adequate time is allowed for discussion of 10.5 Southern Ontario Library Service (SOLS) Budget Cut. **CARRIED.**

**6. Approval of Consent Agenda**

**6.1. Library Board Meeting Minutes, March 27<sup>th</sup>, 2019 \***

**6.2. CEO Report \***

**6.3. Correspondence**

**6.4. Ontario Library Association Superconference Reports \***

**MOTION 19-17:** Moved by S. McCormack that the consent agenda be approved.

**7. Orientation – C. Simpson**

**7.1. Public Library Sector \***

**7.2. Legislative Context \***

C. Simpson delayed the slide show presentation based on the Southern Ontario Library Service's "Year 1: Governance Roles & Responsibilities" training module until the May Board meeting.

**8. Business Arising from the Library Board Meeting Minutes, March 27<sup>th</sup>, 2019**

**8.1. Board Chair Election**

**NOMINATION:** D. Novak was nominated for the position of Board Chair, effective May 1<sup>st</sup>, 2019 by B. Knight. D. Novak accepted the nomination and was voted in unanimously.

**NOMINATION:** D. Hunter was nominated for the position of Vice Chair, effective May 1<sup>st</sup>, 2019 by R. Foster. D. Hunter accepted the nomination and was voted in unanimously.

**8.2. Memorandum of Understanding (MOU) Schedule A \* – All board members**

**ACTION:** Board members to forward their MOU Schedule A revisions to the CEO.

**ACTION:** CEO to contact CAO and report back to the Board in progress in September.

**8.3. Regional Government Review – C. Simpson**

C. Simpson provided a verbal update on the discussion about amalgamation at the meeting of Niagara Regional CEOs and Board Chairs/Vice Chairs held on April 16<sup>th</sup>.

**MOTION 19-17:** Moved by S. McCormack that CEO will update Board after May 1<sup>st</sup> and, at that time, a written submission will be prepared. **CARRIED.**

**9. Policy Review & Update – C. Simpson \***

C. Simpson presented the Policy Committee's work plan.

**10. New Business**

**10.1. Staff Introduction - Kasia Dupuis**

K. Dupuis, recently hired as Children's Library Service Associate, introduced herself and explained her roles and responsibilities at the Library.

**10.2. Southern Ontario Library Service (SOLS) Budget Cut \* - C Simpson**

C. Simpson provided an update on the impact of the provincial budget cut to SOLS.

**ACTION:** CEO, M. Lefebvre, D. Novak & D. Hunter will prepare a formal response for the public which will be sent the board for review.

**10.3. Town Council Orientation \* – C. Simpson**

C. Simpson reviewed her report recommending an in-library orientation and tour for Town Council.

**10.4. iPads for Board Use \* - L. Tait**

L. Tait reviewed her report regarding the iPad capital project.

**10.5. Newspaper Column \* – C. Simpson**

C. Simpson reviewed her report regarding a board authored column for the Lake Report.

**11. Board Advocacy & Inquiries**

B. Knight commended staff for their Naloxone article in the newspaper The Local.

**12. Adjournment**

**MOTION 19-18:** Moved by S. McCormack that the meeting be adjourned at 8:57p.m. **CARRIED.**

*\* indicates document attachment*

**Next meeting May 15<sup>th</sup>, 2019, 7:00 p.m., Rotary Room**

## **Mission Statement**

The NOTL Public Library is a team of professional staff and community volunteers committed to enriching the community by providing access to the world's ideas and information.

## **Vision Statement**

The NOTL Public Library is an important community hub proactively encouraging community connectivity and creative thinking through its quality, future-focused library services.

## **Values**

### **Responsive**

The NOTL PL will respond to community needs and concerns.

### **Current**

The NOTL PL will be up-to-date with respect to media, materials & outlook.

### **Collaborative**

There will be collaboration between the community, the staff and the Library Board.

### **Inclusive**

The NOTL PL will not discriminate on the basis of gender, race, religion or sexual orientation.

### **Informed**

The Library Board and staff will be informed and maintain professional best practices.

### **Innovative**

The NOTL PL will creatively develop and implement innovative policies and practices while striving for excellence in patron service.

### **Respectful**

The NOTL PL will demonstrate respect for all patrons and their values.