



**NOTL PUBLIC LIBRARY BOARD MINUTES**

**Wednesday, May 15<sup>th</sup>, 2019, 7:00 p.m.  
Rotary Room**

**Last motion 19-18**

**1. Call to Order**

A regular meeting of the Niagara-on-the-Lake Public Library Board was called to order at 7:00 p.m.

**Present:** Brice Bible, Allan Bisback (Councilor), Kathleen Cartwright, Robin Foster, David Hunter (Vice Chair), Betty Knight, Lisa Traficante

**Regrets:** Stuart McCormack (Councilor), Daryl Novak (Chair)

**Staff:** Kyle Freeborn (Town of NOTL Manager of Finance/Treasurer), Matt Furlong (IT Coordinator), Cathy Simpson (CEO), Laura Tait (Manager)

**2. Introductions**

**3. Deputations**

No deputations were received.

**4. Declaration of Conflict of Interest**

No conflicts of interest were declared.

**5. Approval of Agenda \***

**MOTION 19-19:** Moved by L. Traficante that the revised agenda be approved to include the addition of a presentation from D. Krause on upcoming events. **CARRIED.**

**6. Approval of Consent Agenda**

**6.1. Library Board Meeting Minutes, April 24<sup>th</sup>, 2019 \***

**6.2. CEO Report \***

**6.3. Correspondence**

**MOTION 19-20:** Moved by R. Foster that the consent agenda be approved. **CARRIED.**

## **7. Board Orientation**

### **7.1. First Quarter Statistics – Matt Furlong \***

M. Furlong presented the 2019 first quarter statistics.

### **7.2. First Quarter Financials – C. Simpson \***

C. Simpson presented the 2019 first quarter financial report.

### **7.3. 2018 Final Operating Budget – K. Freeborn**

K. Freeborn reviewed the final 2018 operating budget.

**MOTION 19-21:** Moved by D. Hunter that the 2018 final operating budget results be received noting the deficit is largely due to adjustments after the 2017 interior renovation.  
**CARRIED.**

### **7.4. Reserve Funds Update – K. Freeborn**

K. Freeborn reviewed the status of the library reserve accounts.

**MOTION 19-22:** Moved by R. Foster that the reserve update be received. **CARRIED.**

**ACTION:** More detailed descriptions of reserves to be provided to Board. CEO to provide 10- year capital project projections.

## **8. Business Arising from the Library Board Meeting Minutes, April 24<sup>th</sup>, 2019**

### **8.1. Regional Government Review – D. Hunter \***

D. Hunter outlined his presentation on behalf of Niagara's public libraries to the province of Ontario's regional government review advisors.

### **8.2. Southern Ontario Library Service (SOLS) Budget Cut – C. Simpson \***

C. Simpson reviewed the written SOLS budget cut update and gave a verbal update including a planned temporary LiNC delivery system.

### **8.3. Town Council Orientation – C. Simpson \***

C. Simpson provided an update regarding councillor sign ups for the orientation and tour.

## **9. New Business**

### **9.1. Communities in Bloom Partnership – C. Simpson \***

C. Simpson outlined the library's partnership with the Communities in Bloom Committee.

## **9.2. Bill 108 - C Simpson \***

C. Simpson presented a report on Bill 108 and distributed an analysis of the bill by Watson and Associates.

**ACTION:** C. Simpson to seek further information on the impact of Bill 108 and submit comments to the province based on this information by the May 31<sup>st</sup>, 2019.

**MOTION 19-23:** Moved by L. Traficante that the Bill 108 report be received. **CARRIED.**

## **10. Board Advocacy & Inquiries**

There were no board advocacy reports or inquiries.

## **11. Adjournment**

**MOTION 19-24:** Moved by A. Bisback that the meeting be adjourned at 8.24p.m. **CARRIED.**

*\* indicates document attachment*

**Next meeting June 19<sup>th</sup>, 2019, 7:00 p.m., Rotary Room**